

### **Artist Submission Policy & Guidelines**

The University of Maine Museum of Art (UMMA) welcomes submissions from artists for review. UMMA reviews artist materials on a periodic basis and for informational purposes only. The museum's exhibition programming is determined solely by the Director and Curator.

Submissions should include hard copies of the following (all materials should be clearly marked with the artist's name and contact details):

1. Cover Letter
2. Resume
3. Artist Statement(s) and supporting materials (i.e. exhibition reviews, articles)
4. Visual Images of your work. We will only review submission in print form (i.e. laser or inkjet printouts) *Please do not send slides.*

Please send via mail in an envelope no larger than 9" x 12" and address your submissions to:

Artist Submissions  
University of Maine  
Museum of Art  
40 Harlow Street  
Bangor ME 04401-5102

Due to the large volume of materials we receive we will not return submitted materials; therefore **please do not include a self addressed stamped envelope**. Please note that we do not accept original works of art or models. UMMA is not responsible for any materials that are sent to us. Please do not call or email regarding your submission. Should UMMA determine that the submission is appropriate for UMMA's exhibition program we will contact you for more information.

UMMA is committed to encouraging the on-going professional development of visual artists. We offer an annual workshop on professional practices to assist artists in better marketing their works to commercial galleries and museums. Please call for more information.